

WCCUSD Governance Subcommittee

Alvarado Adult Education Campus

May 15 2019

Minutes

Approved September 25, 2019

I. Opening Procedures

A. Roll Call and Introductions

Chairperson Stephanie Hernández Jarvis called the meeting to order at 6:13PM.

Committee Members Present Stephanie Hernández Jarvis Tom Panas

Staff Attendees Matthew Duffy Superintendent; Debbie Haynie, Executive Secretary
LeBlanc, Associate Superintendent

the Board for approval. Ms. Hernández Jarvis seconded. Motion carried.

- C. Proposed Board Policy on Contracts Annual Measurable Outcomes/Metrics of

Discussion continued regarding staff hours, opportunity costs, reduced attorney hours, and the CBOC efforts to reduce costs.

Mr. Moore took opportunity to highlight the recommended policy revisions including reducing the committee seats from 17 to 14 by eliminating incorporated area seat, the building trades seat and the Operations Team seat, all of which have been unfilled some time. The statutory requirement is seven committee members. Mr. Moore noted additional changes related to streamlining the policy by cleaning up overlapping sections to create two sections regarding members and support provided by the district to the CBOC outlined in the Education Code. Discussion touched on recommendations coming from the recent forensic accounting report, elimination of confusing legal references, inclusion of legal counsel and any need for a construction consultant.

The committee began review of specific lines of the proposed policy asking questions and seeking clarification.

Chairperson Hernández Jarvis spoke about using the March 27 agenda packet for more context and bringing back the item for one more round of review by the Governance Committee. Superintendent Duffy spoke about an agreed upon budget tracking of costs.

Chairperson Hernández Jarvis provided direction to the Superintendent to return the item to the June 18 meeting for further review and action by the Governance committee.

C. Governance Handbook

Mr. Panas began the conversation regarding the outdated handbook. He offered to work over the document and return it for review at a future meeting. Superintendent Duffy noted that committee assignment sections had been updated. Further discussion noted deletion of outdated pages 222 regarding the Board Governance calendar and incorporation of policy revisions.

Discussion included Mr. Panas preparing a redline version of updates to the first 20 pages, approximately half of the document. The committee was in agreement about these next steps.

Public Comment:
None

IV. Governance Committee Next Meeting

The next meeting is scheduled for June 18 and July 28. Superintendent Duffy suggested waiting for opening of school activities to be calendared before scheduling further meetings.

Mr. Panas inquired about placement of the two approved board bylaws on an upcoming Board agenda. Superintendent Duffy advised to bring to a future meeting.

V. Adjournment

Chairperson Hernández Jarvis adjourned the meeting at 8:03 PM.